Paperwork Checklist

LISTING

ZipForms Cover Sheet	If Applicable
Listing Contract / Data Input Sheet	Required
MLS Printout	Required
Agent Disclosure Pamphlet	Required
Seller's Property Disclosure	Required
Seller's Property Tax Disclosure	If Applicable
CMA	Required
Trio	Required
Flyer	If Applicable
Addenda with Changes & Supporting MLS	If Applicable
Lead Based Paint Addendum (1978 & Older)	Required
Office Exclusive / Authorization to Exclude	If Applicable
Onsite Sewage System Addendum	If Applicable
Private Well Addendum	If Applicable
Utilities & Boundaries Addendum	If Applicable
Woodstove Addendum	If Applicable
Exterior Siding / Stucco / EIFS Disclosure	If Applicable
FIRPTA	If Applicable
Disclosed Limited Agency	Required

Contact us at **AgentRelations@SummaTC.com** with any questions.